



# **Patient Portal** **Activation Guide**

If you have any issues or questions, feel free to contact us.

Restoration Neurology  
2340 Patrick Henry Pkwy, Suite 300, McDonough, GA 30253  
(P) 470-705-0471  
(F) 470-705-0472



## Step 1:

Once your appointment has been confirmed and approved, you will receive an email (shown below) regarding your patient portal access. Follow the instructions in the email to create an account. Record the username and password somewhere safe for future use (notes in your phone are a great option).

### Activate your YourHealthFile Patient Portal account



HFAAlerts@nextgen.com

Today, 10:51 AM

You ▾



Hello John Doe,

You are receiving this email because you have been granted access to the following YourHealthFile Patient Portal accounts:

DOE, JOHN

Please click the link below to register using the YourHealthFile Patient Portal.

[Click here to begin the registration process.](#)

#### What is YourHealthFile?

YourHealthFile is a personal health record (sometimes referred to as PHR). Your doctor has upgraded to an electronic health record to modernize the practice of medicine and, more importantly, to increase the quality of health care. YourHealthFile is your view into the electronic health record and provides access to your account information, medical records, and appointments.

<https://restorationneurology.com/>

This message and any attachments (the "message") is intended solely for the addressee and is confidential. If you receive this message in error, please delete it and immediately notify the sender. Any use not in accord with its purpose, any dissemination or disclosure, either whole or partial, is prohibited except formal approval. The Internet cannot guarantee the integrity of this message. QSI Management, LLC, will not, therefore, be liable for the message if modified.

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## Step 1a:

If you did not receive the email invitation, or the link you received has expired, contact us at 470-705-0471 or [garrett@restorationneurology.com](mailto:garrett@restorationneurology.com). After you contact us, you will receive an email that looks like this.

### Patient Portal Instructions



Garrett Cooper <[garrett@restorationneurology.com](mailto:garrett@restorationneurology.com)>

Today, 11:46 AM

You ↕

Hello John Doe,

You have been invited to safely and securely view your medical records online using <https://restorationneurology.com/>

Logging in today allows you to see all of your current and past medical records, your prescription history, and so much more.

To sign up, please follow these instructions:

1. Visit : <https://restorationneurology.com/> from any web-enabled device.
2. Click the "Activate your account here" button above the User Login form. An Account Activation screen will display.
3. In the "Username" field, enter: jdoe212504144
4. In the "Password" field, enter: guqqiovy
5. In the "Patient's Date of Birth" field, enter your date of birth.
6. Click the "Activate Account" button. Upon confirmation, the Update Account screen will display and you will be prompted to enter your desired account details.
7. Complete the Update Account form, then click the "Update Account" button.

Welcome to YourHealthFile. If prompted, please follow the on-screen Patient Registration instructions to set up your new YourHealthFile Patient Portal account. For any questions or concerns, please do not hesitate to contact your medical provider's office.

Thank you.  
<https://restorationneurology.com/>

Garrett Cooper  
Neurology Technician



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## Step 2:

If you created your login via the email link (shown in step 1), then input your information into the Patient Portal (shown by the red arrows below).

If you received a patient portal email with a given login username and password (shown in step 1a), click “activate your account here” (next to the blue arrow shown below). Once clicked, input the emailed information and then create a new username and password. After completion, enter that information into the fields shown by the red arrows below.

The screenshot shows the Restoration Neurology website. At the top, there is a navigation bar with the logo on the left, address and phone numbers in the center, and 'HOME' and 'CONTACT' links on the right. Below the navigation bar, there is a large image of the clinic building with the text 'COMPREHENSIVE NEUROLOGICAL CARE'. To the right of the building image, there is a section for 'Opening Hours' listing the days and times. Below the building image, there is a section for 'Announcing our new location!' and 'Our Services:'. The 'Patient Portal' section is highlighted with a black background and green text. It contains a 'Login' form with fields for 'Username' and 'Password', and a 'Login' button. A blue arrow points to the 'Activate your account here.' link next to the 'First time user?' text. Two red arrows point to the 'Username' and 'Password' input fields. Below the 'Login' button, there is a 'Forgot Info' link and a note about the User Agreement.

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HOME CONTACT

**COMPREHENSIVE  
NEUROLOGICAL CARE**

**Opening Hours:**

Monday	8:00am – 6:00pm
Tuesday	8:00am – 6:00pm
Wednesday	8:00am – 6:00pm
Thursday	8:00am – 6:00pm
Friday	8:00am – 6:00pm
Saturday	CLOSED
Sunday	CLOSED

**Make an Appointment**

**Patient Portal**

**Login**

First time user? [Activate your account here.](#)

Username

Password

Login Cancel

[Forgot Info](#)


By Logging In, I Agree to the [User Agreement](#).

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### Step 3:

Once logged in, you will be prompted to begin filling out your patient information. Please fill out to the best of your ability. Once you complete a section, check the confirmation box and click the next button (shown by the red arrows below).

PRINT PAGE LOG OUT

#### Patient Registration

Use the select PREV and NEXT buttons below to navigate the Registration Process.

PREV NEXT

☒ I confirm that I have read and understand this document and any information I supplied is true and accurate.

### Update Patient Information

Patient Information

NEXT

#### Patient Information

\* Indicates a required field

\* First Name

JOHN

Middle Initial


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## Step 4:

When you reach the patient registration document pages, you DO NOT need to fill out the form. Read through the information, check the confirmation box at the top, and click the next button. You will sign your signature electronically at the end.

  
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PRINT PAGE LOG OUT

**Patient Registration**


Use the select PREV and NEXT buttons below to navigate the Registration Process.

PREV NEXT

☒ I confirm that I have read and understand this document and any information I supplied is true and accurate.

**Patient Registration Document**

action.do 1 / 2

  
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**Consent for Treatment**

- I understand and authorize **Restoration Neurology** and whomever they may deem necessary as their assistants/technicians to perform diagnostic tests and administer treatment as it is necessary to my treatment. I certify that no guarantee or assurance has been made to the results that may be obtained. \_\_\_\_\_ Initial

**Authorization to Release Medical Information**

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## Step 5:

To sign, hold down your left mouse button and write in the white space using your mouse. When finished, click the sign button.

**Patient Registration**  
Use the select PREV and NEXT buttons below to navigate the Registration Process.  
⏪ PREV

**Patient Registration Review**  
Use the e-Signature Pad to sign your next visit.

Document	Action
Patient Demographic	REVIEW  EDIT
Release of Information	REVIEW  EDIT
Consent for Treatment	REVIEW  EDIT
HIPPA.pdf	REVIEW  EDIT
Release of Medical Records	REVIEW  EDIT

**Please Provide a Signature for the Reviewed Documents**

Sign Reviewed Documents

Sign Clear Review

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## Step 6:

Once you reach this screen, you have completed the registration process. Please click the orange button and complete the check-in process prior to arrival. This will save you a lot of time at your visit.

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ACCOUNT SETTINGS LOG OUT

Patient Chart: DOE, JOHN

**Welcome to YourHealthFile**

**\$0.00**  
Balance Due  
View Current Charges

**Schedule an Appointment**

**07/16/2018**  
11:45 AM  
Appointment Check-in

**Review Medical Record**

**Contact Us**

**Patient Summary for: DOE, JOHN**

Start Date End Date  
MM/DD/YYYY MM/DD/YYYY Download

JOHN DOE  
Date of birth: January 1, 1901  
Sex: Male

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